



You are applying to utilise the main front steps of Parliament House to conduct a demonstration.

By submitting this application, you as the event organiser agree to adhere to the following conditions;

Applications should be made a minimum of 4 business days in advance as per the Public Assemblies Act, 1972.

CONDITIONS

1. The organiser is responsible for ensuring the demonstration is conducted in a safe and orderly manner.
2. Directions from Parliament House Staff, Police Security Officers and Police Officers must be obeyed.
3. The façade of Parliament House must not be damaged or defaced, nor are banners, posters or placards to be attached to the building in anyway. Any structures, displays or materials that are deemed unsafe by Parliament House Staff, Police Security Officers or Police Officers must be removed. You may be held liable for damages.
4. Under no circumstances are candles or naked flames to be used.
5. A public address system is permitted however the organiser is responsible for supplying and managing their own power source. Please note that generators must not be placed in the vicinity of air vents and must be moved if directed.
6. Vehicle parking permits will not be provided, however a grace period for unloading and loading of vehicles is allowed. Fines may be issued if unauthorised vehicles are parked in the permit zones.
7. If your demonstration has a high attendance, a clear pathway to access Centre Hall should be maintained wherever possible.
8. You are responsible for ensuring that all materials and rubbish are removed from the precinct upon completion of the demonstration.

Signed applications can either be emailed to assembly@parliament.sa.gov.au, mailed or delivered in person. The event organiser should retain a copy for reference. Approval for any demonstration is at the discretion of the Joint Presiding Officers or delegate.

For safety reasons please refrain from climbing over safety railings and exercise caution in inclement weather as surfaces may become slippery. Organisers must be contactable throughout the course of the demonstration.

The Parliament of South Australia is declared a protected place pursuant to section **63B of the Police Act, 1998.**

Participants not complying with the above conditions may be directed to leave by Police Security Officers or Police Officers.

APPLICANT INFORMATION

APPLICANT/ORGANISATION NAME:

ORGANISATION POSTAL ADDRESS:

NAME OF CONTACT:

CONTACT NUMBER:

CONTACT EMAIL:

APPLICATION DATE:

DEMONSTRATION INFORMATION

DATE REQUESTED:

START TIME:

FINISH TIME:

APPROXIMATE NUMBER OF ATTENDEES:

DEMONSTRATION FOR:

DESCRIPTION OF DEMONSTRATION:

ACCEPTANCE OF REQUIREMENTS

I ACCEPT THE CONDITIONS LISTED ABOVE FOR THE PURPOSE OF UTILISING THE STEPS OF PARLIAMENT HOUSE.

PRINT NAME:

SIGNATURE:

DATE:

OFFICE USE ONLY

RECEIVED DATE:

APPROVED BY:

DATE:

ACTIONED BY:

ON:

AT:

NAME OF PERSON ADVISED:

BY: